



INTER OFFICE MEMO

REF NO. PDO/MRK/24-25/ENQUIRY/

From: D.M. Pune

DATE: 31.10.2025

To: I.T.Deptt.H O/DM NAGPUR / Chh.  
Sambhajinagar /THANE

**BELOW MENTIONED TENDER ENQUIRY MAY BE PUBLISHED ON OUR WEBSITE.**  
The following tender enquiry BELOW Rs.10.00 lacs have been received by this office from the, **Addl. Director General of Police & Director, Commerce , Information Technology & Transport, M.S. Pune.**

Sr. No.	Name of Work	Est. cost in Lacs	EMD	Start Date & Time	End/Due Date & Time
1	Providing Interior/Modular Furniture		--	31.10.2025	07.11.2025 Upto 11.00 PM

Interested SSI Units registered with the Corporation are required to submit Copies of following documents:

1] MSME Registration, (2) MSSIDC Registration (3) GST Registration, (4) PAN

Interested unit/s should visit to the Camp Office of Government Rest House office at Ranicha Bag 9/1, 9/2 & 9/3 of **Addl. Director General of Police And Director, Commerce , Information Technology And Transport, M.S. Pune** for details of exact works to be carried out at site, and submit the competitive offer with specifications in detail alongwith drawing & design to the Divisional Office, Kamala Chambers, 4<sup>th</sup> Floor, 687, Bajirao Road, A.B.C. Chowk, Budhwar Peth, Pune on or before due date.

- 1) Rates should be inclusive of MSSIDC'S 8% service charges.
- 2) Applicable GST should be shown separately
- 3) Offer should be valid for minimum 90 days
- 4) Three year warranty should be given for the work.
- 5) Rates should be FOR destination
- 6) Payment will be released only after receipt of payment & satisfactory work done certificate from the above consignee.
- 7) Payment will be released after deducting applicable GST TDS & IT TDS.
- 8) 3% Security Deposit will be deducted & kept till the time of warranty period, if the DD/FDR of Rs.50000/- towards SD have not been submitted earlier. Security Deposit will bear no interest.
- 9) Offers received without drawing & design will not be considered & entertained.

Divisional Manager, Pune